

Standing Order Instruction

To

Bank

Please set up the following Standing Order and debit my/our account accordingly

1. Account Details

Account Name:

Account Number

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Name & address of the Bank/Building Society

Sort Code

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2. Payee details

Name of organisation you are paying

B	E	C	E	N	T	R	A	L	L	T	D
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Payment reference - this will appear on the bank statement

--	--	--	--	--	--	--	--

Sort Code- the bank code of the organisation of you are paying

8	3	2	0	2	2
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Account Number - the account number of the organisation
you are paying

0	0	7	7	6	2	4	2
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3. About the payment

How often are the payments

Weekly

2 weekly

4 weekly

Monthly

Quarterly

Half Yearly

Yearly

Amount details & date
of first payment

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£		,		,
---	--	---	--	---

Date & amount of ongoing
payments

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£		,		,
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Choose one of the following two options

1 Date & amount of final payment

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£		,		,
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2 Until further notice

(payments will be made until you cancel the instruction)

4. Confirmation

Customer signature (s) _____ Date _____

Print Name _____